

ARIZONA PROCESS SERVERS ASSOCIATION

ANNUAL MEETING MINUTES-AUGUST 15, 2015

The annual meeting was held on Saturday, August 15, 2015, at the Carefree Resort & Conference Center located at 37220 North Mule Train Road, Carefree, AZ. The meeting was called to order by the President, Larry Ratcliff and roll call of board members was taken. Larry Ratcliff, President, Patty Chlebanowski, Secretary, Board Members, Candy Ratcliff, Ron Ezell & Tom LaVance were all present. The 2015 Annual Conference Notebook was received by all members in attendance as they signed in at beginning of the conference.

PRESIDENT'S REPORT:

Larry Ratcliff opened up by thanking the members for attending this year's Annual Conference. He also thanked Dana Young, Patty Chlebanowski & Candy Ratcliff for putting this year's conference together, because he was unable to participate due to family matters. He explained to the membership that we have had some difficult times with this year's board. Barry Goldman had to resign for health issues. Jenna Jones had resigned and in place Patty Chlebanowski was appointed as Secretary, Candy Ratcliff was appointed as a board member and Bert Young resigned as administrator.

He explained that we had a couple work sessions via internet when the board was not able to come together for a meeting. He had hired a CPA to do a forensic accounting because the quick books had not been kept up. All has been completed and brought up to date.

VICE PRESIDENT'S REPORT:

Barry Goldman resigned and there is no Vice President's Report this year.

SECRETARY'S REPORT:

Patty Chlebanowski, told the membership, while she was not voted in as Secretary, she was appointed by the Board upon Jenna Jones resignation. Patty attended all board meetings and has taken minutes and they have been posted for the membership on the website.

Patty asked the membership to review the Last Annual Minutes that are posted in the Conference Booklet, pages 12 thru 16. Patty Chlebanowski also thanked her husband, Wayne Chlebanowski for helping with the last minute details in putting the conference booklet together.

Motion was made to approve the minutes of the Annual 2014 Conference by John Carpenter and 2nd by: Tom Rankin. Motion passed.

TREASURER'S REPORT:

Luis Figueroa was not in attendance, so Patty Chlebanowski reported that, we did have the Reports printed in the Annual Conference Booklet, pages 17 through 23. The balances for the checking Account are \$3,813.63, Savings Account \$19,838.66 and the Money Market Legislative Account \$15,124.36.

Motion was made to approve the Treasurer's Report by: Tom Rankin and 2nd by: John Carpenter.
Motion passed.

COMMITTEE REPORTS:

MEMBERSHIP REPORT:

Membership for 2016 is just around the corner. Some of the members paid at the conference for their annual membership dues for 2016.

WEBSITE REPORT:

Patty Chlebanowski has a meeting with Trent from Serve Now, so she can learn to update the website. We have been behind in posting some current information.

GRIEVANCE REPORT:

Tom LaVance reported there were no Grievances filed this year at all.

LEGISLATIVE REPORT:

Ron Ezell stated he was on the Legislative Panel earlier in the day where some of the membership attended the class. He mentioned that the Security Guards are now trying to get Legislation to pass an "Assault Bill". He was going to check with them to see what stage it was at, at draft or at sponsorship. He also talked about at the National level, several states have now been able to pass the No Assault Bill in their states. While Arizona has tried a couple different attempts, our state has not passed the bill as yet.

NEWSLETTER REPORT:

Larry Ratcliff stated, Barry Goldman published the last newsletter in June and was emailed out to the membership. If you did not receive it, the Newsletters are posted on the website and can be printed or viewed from the site. He has not heard from Barry if he was going to continue publishing the Newsletters, so he asked for a volunteers.

EDUCATION COMMITTEE:

We had several new classes at this year's conference and again, thanked Dana Young, Patty Chlebanowski and Candy Ratcliff for putting those together.

Our next APSA Training Class will be in December in Tucson, AZ.

OLD BUSINESS:

None to be addressed.

NOMINATIONS:

Kelli McFarland nominated Larry Ratcliff for President and seconded by: Patty Chlebanowski. A call for any other nominations. Motion to close nominations for President by: Jenna Jones and seconded by: Kelli McFarland. Motion passed.

Kelli McFarland nominated Ron Ezell for Vice President and seconded by: Dan Ronnie. A call for any other nominations. Motion to close nominations for Vice President by: John Carpenter and seconded by: Kelli McFarland. Motion passed.

Tom LaVance nominated Luis Figueroa for Treasurer and seconded by: Patty Chlebanowski. A call for any other nominations. Motion to close nominations for Treasurer by: Kelli McFarland and seconded by: Candy Ratcliff.

Kelli McFarland nominated Patty Chlebanowski for Secretary and seconded by: Larry Ratcliff. A call for any other nominations. Motion to close nominations for Secretary by: Candy Ratcliff and seconded by: Kelli McFarland. Motion passed.

Kelli McFarland nominated John Carpenter as a Director and seconded by: Patty Chlebanowski. Larry Ratcliff nominated Tom Rankin as a Director and seconded by: Tom LaVance. Kelli McFarland nominated: Eric Sotelo as a Director and seconded by: Patty Chlebanowski. Larry Ratcliff nominated Tracy Candelaria as a Director and seconded by: Kelli McFarland. A call for any other nominations. Motion to close nominations for Directors by: Dan Ronnie and seconded by: Tom LaVance. Motion passed.

Motion to nominate all Officers by acclamation by: Ron Ezell and seconded by: Tom LaVance. Motion passed.

Larry Ratcliff stated that the new term is now January thru December and the New Board of Director's will be sworn in at that time.

Larry Ratcliff stated that the next board meeting will be in November or December and maybe we can make in a snow day and attend the meeting up north.

Motion to adjourn the Annual Conference by: John Carpenter and seconded by: Kelli McFarland. Motion passed.

Meeting was adjourned at approximately 1:25 PM.

Minutes prepared by: Patty Chlebanowski, Secretary.