

APSA
ARIZONA PROCESS SERVERS ASSOCIATION

Board Meeting Minutes
January 13, 2018 at Patty's House at
1344 East Winter Drive, Phoenix, AZ 85020 at 9:15 AM

THOSE IN ATTENDANCE:

Board Members: Ron Ezell, Patty Chlebanowski, Larry Ratcliff, Barry Goldman, Sean Laman, Kelli McFarland, Don Howell, Eric Sotelo and members present: Col. John Tavernaro, Candy Ratcliff, Aubrey Keck & Shannon Goolsby.

PRESIDENT'S REPORT:

Ron Ezell thanked everyone for attending the meeting and mentioned this would be his last board meeting as president of the association. Ron talked about the last Annual Conference where the Private Investigators Association (AALPI) and the Security Guards Association (APSPA) for joining us again with our annual conference. He heard from several attendees that the speakers were very well versed and he himself enjoyed Debra Allen's class and also him being part of the Legislative Panel. He has already talked with the Security Guards Association in combing efforts to join forces with their Legislative Committee to work on an Assault Bill and Trespass issues that process servers face. Ron Ezell swore in the new board.

Larry Ratcliff as the new president then took over the meeting. He also thanked everyone for their attendance and was glad to see new faces on the board. He went down the list of Committee to assign new committees members: Legislative: Barry Goldman, Ron Ezell, Col. John Tavernaro & Sean Laman. Website & Membership: Patty Chlebanowski. Grievance: John Carpenter did state to Ron Ezell, he had no problem in continuing on his duties with the Grievance Committee. Newsletter: Barry Goldman. Continuing Education: Barry Goldman and Aubrey Keck. Sean Laman will assist with Vendor Solicitation. Larry Ratcliff then reported he will be attending the Clerk of Courts Associations meetings in the future. We had done some good work with them in the past and want to continue to keep reaching out to all other Associations in our industry.

VICE PRESIDENT'S REPORT:

Tom Rankin was not present. No written report turned in.

Kelli McFarland our new Vice President was present. Kelli will get her biography written and sent to Barry Goldman for publishing in the newsletter.

SECRETARY'S REPORT:

Patty Chlebanowski asked if we reviewed the board minutes from December 9, 2017 and did you see any corrections that needed to be made. A motion was made by Ron Ezell to approve the Secretary's minutes, seconded by Kelli McFarland. All in favor was asked and motion passed. Patty reported that she has kept up with the duties of the mail which was last checked on Thursday, January 11, 2018, phone checked up to January 3, 2018. Arizona Corporation Annual Report was filed January 3, for the 2018 year. Patty did

report she will be updating the Board members on the website after this meeting once we have now been sworn in and will update the Committee list on the website also. Patty had not added the NAPPS flyer as yet on to the website but will get this uploaded. Kelli McFarland asked what became of the complaint that a member passed out at the Annual Conference. Ron Ezell explained that he had discussed with the member the situation, emailed her copies of the materials in question and that Patty had received a written apology from the complainant. The complaint had been resolved.

TREASURER'S REPORT:

Luis Figueroa was not able to attend and had a family emergency. He will be sending the Treasurers report via email once completed to the board for approval.

COMMITTEE REPORTS:

Membership Report: Patty Chlebanowski reported everything is currently up to date. Renewal notices have been sent out the first week of January for the 2018 Membership Dues. Please pay them prior to the January 31st. Patty pointed out we had only received two board members renewals as of this meeting. Sean, Shannon & Aubrey stated they had not received the email. They will search for the mass email sent by the Arizona Process Servers Association email address in their junk mail and Patty will also double check their email addresses in the system to make sure it is correct.

Website Report:

Patty Chlebanowski reported that the website information will be completed after this meeting, now that the board is officially sworn in.

Grievance Report:

John Carpenter was not present, but did not report there have not been any complaints.

Newsletter Report:

Barry Goldman wanted to have the newsletter completed by the end of December but because the board did not get their biographies to him, he has held off finalizing and will get this published this month. Larry Ratcliff asked Col. John Tavernaro to also send Barry a biography, since he is on the Legislative committee. Patty asked Aubrey Keck to do the same as he is now on the Education Committee.

Continuing Education:

Larry Ratcliff talked to the board and addressed the concern about under the Supreme Court Education listing that the Certified Process Association still had their name listed. Aubrey Keck spoke up and explained, he was the Instructor and had written and received approval of the classes. He will talk to the Supreme Court and get it changed into his business name; however the court wants him to handle the change. He will contract them this week.

Patty Chlebanowski stated we need to get some tentative dates scheduled for the upcoming classes and conference. The quarterly board meeting always follows the

Saturday class at the end of the day. We have scheduled the following and with the hotels confirmation, these dates hopefully will be used. March 10th & 11th OR March 17 & 18th at the Aquarius in Laughlin. June 9th & 10th OR 2nd & 3rd in Flagstaff. Annual Conference will be September 8th & 9th in the Phoenix/Chandler area and December 1st & 2nd in Tucson at the Country Inn. A couple board members asked what the approximate dollar amount to host the Annual Conference, so we could better determine the price for a vendor and registration fees. Ron & Patty briefly explained the costs of food, hotel and hotel rooms on an average. We determined the Vendor fees to be \$300.00 for non members & \$250.00 for members for a table, not including the electricity which costs extra at hotels. Patty left to email AALPI right away because they were also having a board meeting today to notify them of the changes. Sean Laman had several questions in regards to soliciting vendors for future conferences. We went through each of his questions.

Legislative Report:

Col. John Tavernaro gave us a 101 class in regards to creating a Bill for legislation and how to present it and how to pass it. He mentioned there was a Senate Bill 1012 which has had 2 readings already in the senate and has been assigned to the Rules Committee and the Judicial Committee. It is adding some wording which is already in Case Law because of the “Star Decision” but only pertains to Maricopa County.

In section 1; adding; B. In attempting to serve or while serving process, a duly appointed or certified private process is authorized to: 1. Enter and remain on real property.
2. Enter unannounced and remain in a planned community or condominium association that is guarded or gated. Barry Goldman asked him for the definition of the change that took place in Legislation last year. Sean Laman and Col. John explained it was more of including the same language that was already in the other section of law. It was more of a house cleaning for the legislation.

OLD BUSINESS:

None.

NEW BUSINESS:

Patty Chlebanowski received a phone call from a Process Server in the Verde Valley area and asked if we could reach out and explain to the Superior Court Judge about the laws which state Constables should not be serving Superior court papers unless being appointed to do so. Kelli will make an appointment with the Judge and ask the question regarding why Constable is serving Superior Court papers.

Meeting was adjourned at 11:30 AM.

Submitted by: Patty Chlebanowski, Secretary