

APSA

ARIZONA PROCESS SERVERS ASSOCIATION

Board Meeting Minutes

May 17, 2014

3110 N. Central Ave, Phoenix, AZ

CALL TO ORDER: The meeting was called to order at 9:55 a.m.

MEMBERS PRESENT : Tom LaVance, , Frank Brinkman, Sabine Hilten, Luis Figueroa (by phone), Bert Young, Jenna Jones. Barry Goldman arrived at 10:52 am.

Members absent: Ron Ezell and Larry Ratcliff

Visitors: New member, Antoine

APPROVAL OF PREVIOUS MINTUES: A motion was made by Mr. Brinkman and seconded by Ms. Hilten to approve the minutes of 2/1/14. Motion passed, all aye. The April meeting did not have a quorum therefore no minutes were taken. The only members present were Mr. LaVance, Mr. Brinkman, Mr. Young and Ms. Jones.

President's Report: Mr. LaVance discussed the jails turning servers away, apparently it has something to do with the list of approved process servers from the State. They are checking to assure they have a current list. There are some problems as newer servers are on the list but some of the older are not. We should probably mention it in the next newsletter so that everyone can check their registration information.

Mr. LaVance expressed kudos and appreciation to Mr. Goldman, though not present, regarding another great newsletter publication. It was of good quality and included a lot of great information.

Vice President's Report: Mr. Goldman was not present.

Second Vice President's Report: Mr. Brinkman stated he has been attending the court meetings and they have increased the fees again. At the next quarterly court meeting they are to discuss a new website update.

Treasurer's Report: Mr. Young discussed the latest financial numbers. There are a number of members, including Board members that have not renewed.

Mr. Brinkman made a motion to accept the Treasurer's report. It was seconded by Mr. Figueroa.

Secretary's Report: No report at this time.

Website/Newsletter Report: Mr. Goldman reported the newsletter was waiting on the President's column. He also welcomed anyone else who would like to submit an article. In addition, he noted the bylaws needed to be addressed and due to the notice timeframes, he would need to include this in the next issue.

Committee Reports:

Membership – Luis had nothing to report. Someone suggested printing the newsletter and distributing it, Luis agreed to take on that role and distribute it to key stakeholders.

Legislative – see new business.

Conference - see new business.

Education – not present.

Grievance – none to report.

Court – see above.

Old Business: None

New Business:

Ms. Hilten reported that she and Ms. Jones have been working on the Annual Conference. We are set with the same location we used last year, Wild Horse Pass Hotel and Casino in Chandler. She reported we will reduce costs this year by increasing vendor and sponsorship fees and changing the Happy Hour. The Happy Hour will be held in the foyer area of the conference and we will not order the food selections like we did last year. In an effort to improve the food, we are changing to a Mexican food lunch that will include fajitas (more protein) and a selection of other main dishes. We have secured a 20% reduction in AV costs. We believe these changes will address the Board's prior mandate of improving quality and reducing costs.

There was discussion about going to a flat rate registration fee as it is difficult to keep everyone's registration correct as they change and decide to attend other courses. No rate was decided at this time. It was also discussed that in order to offer the reduced rate, the conference would be intended to be held without paying the instructors. Classes will be held to benefit both PIs and servers, as many topics are overlapping.

The meeting adjourned at 11:06 am.

Submitted by JJones