

APSA  
ARIZONA PROCESS SERVERS ASSOCIATION

Board Meeting Minutes  
August 24, 2013  
2502 N. Black Canyon Hwy, Phoenix, AZ

**MEMBERS PRESENT:**

Board Members: Tom La Vance, Ron Ezell, Frank Brinkman, Larry Ratcliff, Jenna Jones, Barry Goldman, and Bert Young

**CALL TO ORDER:** Mr. LaVance, President, called the meeting to order at 9:08 a.m.

**INTRODUCTION OF GUEST:** Sabine Hilten.

**APPROVAL OF PREVIOUS MINUTES:** A motion was made by Mr. Goldman and seconded by Mr. Ezell to approve the minutes of June 29, 2013. The motion carried unanimously.

**PRESIDENT'S REPORT:**

Mr. LaVance chose to hold his report until later in the meeting.

**VICE PRESIDENT'S REPORT:**

Mr. Goldman did not have a report at this time.

**TREASURER'S REPORT:**

Mr. Young was not present but Ms. Jones presented the account balances.

Checking:	\$10,094.27
Legislative Account:	\$14,375.71
Savings Account:	\$19,828.27

One of the board members requested a comparison on this year's figures with last year's. This can be presented at the next meeting.

Ron reported that he has secured a meeting room at the Bar association office for the November training class. He will follow up on that and Mr. Goldman volunteered to teach.

**SECRETARY'S REPORT:**

Ms. Jones reported that the Annual Conference is coming along and she needs all the help she can get to organize it. So far, AALPI is willing to join in the fun and we need to get Dana Young the vendor info.

Mr. Goldman offered to bring a camera so we can take the photo id pictures that can then be sent to Aaron in Tucson for the cards.

As far as the website, we will look to add the minutes from 2013. The annual meeting minutes are there. A suggestion was made to add a picture of the training manual and a sample from the book.

Tom noted that the recent newsletter generated a number of phone calls to him.

We will create a list of associate members to highlight their membership in our organization.

Kudos to Barry on another great newsletter.

### **COMMITTEE REPORTS:**

There were no reports at this meeting.

Conference: Ms. Jones reported we are not receiving a strong showing from vendors. Ms. Young has secured a number of vendors but we have not. So far we have ServeNow, AAFLAC and Legal Shield.

Ms. Jones requested that everyone make donations for the door prizes.

We will attempt to set up some joint classes with AALPI but at this late date in the planning, it will be difficult due to room space and logistics. The conference materials are already out. Ron reported he has put the new books together. It was discussed that the ACPS class should have a test.

Ms. Jones will work on getting shirts ordered with the 40<sup>th</sup> Anniversary logo.

Other logistics and set up were discussed. Ms. Jones will ask the hotel if we can get recognition on the digital billboard. There will be separate tables for the registration and membership, we will also need to have one for the 50/50 legislative donation.

The issues of elections came up and Ms. Jones was asked to check the bylaws to see if there is anything on record about deleting the 2<sup>nd</sup> Vice President position. If so, when was it done?

### **ADMINISTRATOR'S REPORT:**

Mr. Young reported he has been extremely busy in getting the conference info together.

### **OLD BUSINESS:**

Conference information and everyone needs to pursue door prizes.

### **NEW BUSINESS:**

Mr. LaVance reported that he has received information that the new RFP for the electronic filing system includes a default to EFile and EServe. There was a question if this would warrant anti-trust litigation. The Clerk of the Court in Maricopa county reports they are considering limiting payment options to debit or credit cards only. They would no longer accept checks. Ron and Tom will continue to follow both of these issues.

Motion made by Mr. Brinkman to adjourn & seconded by Ezell.

Meeting was adjourned at 11:54 PM.

Submitted by: Jenna Jones, Secretary

