

# APSA

ARIZONA PROCESS SERVERS ASSOCIATION

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## **Board Meeting Minutes JUNE 13, 2009**

### **THOSE IN ATTENDANCE:**

Jeff Evert, Patty Chlebanowski, Randy L. Smith, Jenna Jones, Ron Ezell, Franklin Dano and Wayne Chlebanowski.

### **PRESIDENTS REPORT:**

Randy had nothing to add.

### **VICE PRESIDENT'S REPORT:**

Jeff Evert talked about the updating of the Superior Court procedure with rules of complaints and registering. All Continuing Educations hours now have to be signed off at Supreme Court before going to Superior Court for final approval.

### **SECRETARY'S REPORT:**

Patty is to write a letter to Sandra introducing Jeff as our Grievance & Chair contact person. When preparing Certificate of Attendance for future. We are to add a line for the Supreme Court to sign off on them. (Send to Randy to take to Nancy Sweatnam. Motion to accept previous Minutes of February 7, 2009 by Jeff Evert, seconded by Franklin Dano. Motion passed, minutes approved.

### **TREASURER'S REPORT:**

John Carpenter stated all bills are paid and are current.

A written Trial Balance was prepared By Wayne Chlebanowski as of May 31, 2009 presented for review. In the checking account currently \$27,212.29 and Legislative Account \$2,599.16 & Money Market Account \$52,721.92.

A Motion was made by Patty Chlebanowski to approve the Treasurer's report, seconded by Franklin Dano. Motion passed, report approved.

## **COMMITTEE REPORTS:**

### ***Membership Report:***

A written report was presented by Wayne Chlebanowski. There are currently 221 total members in the database (12 Associate Members). 13 Extra City Listings & 196 Arizona members.

### ***WEBSITE REPORT & ADMINISTRATOR'S REPORT:***

Spoke with Bob Musser in May. Corrections were made to the website allowing the ability to display more than 50 name results for a query. We are still awaiting the correction to the "county" search. Bob proposed we change the "Country" line to "County" on the admin entry form. This would allow the change to be less complicated from a programming point of view. Wayne was asked to contact Bob Musser about putting the Directory on the website for members to download if they choose to do so and save in printing and mailing costs.

### ***GRIEVANCE REPORT:***

Jeff Evert had no grievance other than William Ross, which has been discussed both with Superior Court and William Ross and Patty Chlebanowski resolving the issue.

### ***LEGISLATIVE REPORT:***

John Moody's last report sent to the board was 6-5-09. Nothing has been passed because of the budget crisis within the State of Arizona. All bills have been placed on hold until a budget has been approved by both the House & the Senate. Our Assault & Trespass bill is one of many that are just sitting with no good ending in sight.

### ***NEWSLETTER REPORT:***

Report given by Patty Chlebanowski. The Summer newsletter was just sent out this month. The next newsletter is scheduled for September to include the Annual Conference Agenda. I was asked to check with "Eye Contact" about mass emails. Also to include something in the newsletter about opting out of the mailing and just being notified thru an email that the newsletter would be available on line for viewing and printing in needed.

### ***EDUCATION REPORT:***

John Carpenter mentioned that in the New Case Law Package the attachments weren't there for the December class held in Tucson. Discussion was made to add a \$15.00 registration fee to all future classes to help avert the costs of renting hotel space for the Continuing Education Classes.

### ***OLD BUSINESS:***

None to be resolved.

**NEW BUSINESS: ??????**

Jenna made a Motion to send the Attorney General a letter and Jeff about the Court Verification of hours to make sure they are accredited.

Preparing the schedule for the Annual Conference Classes. Everyone contributed and it was finally put on paper.

Meeting adjourned at 1:00 PM

Submitted by,

Patricia Chlebanowski  
Secretary