

APSA

ARIZONA PROCESS SERVERS ASSOCIATION

P.O. BOX 2233
PHOENIX, AZ 85002
(602) 258-2257

Board Meeting Minutes November 22, 2008

THOSE IN ATTENDANCE:

Jenna Jones, Ron Ezell, Jeff Evert, John Carpenter, Larry Ratcliff, Candy Ratcliff, Franklin Dano, Randy Smith, Laurie Smith & Patty Chlebanowski

PRESIDENTS REPORT:

Randy Smith had us introduce ourselves. John Moody was welcomed and talked to all of us about the past years legislative schedule; and what is expected in this upcoming year.

VICE PRESIDENTS REPORT:

Jeff Evert will take over the Greivance position. We explained to him, how they go about filing complaints, pass on to them Court Information for filing a formal complaint. Grievance is usually only between 2 process servers but we try and be a mediator for people with complaints. Jeff will also be in charge of locating a Hotel for the Annual Convention.

SECRETARY'S REPORT:

Patty reported that she had renewed Trade Name, filed the Annual Corporation Commission report. She passed on the lobbyist registration paper work to Randy Smith, who passed it on to John Moody.
Motion for approval of minutes by John Carpenter. Jenna Jones seconded and the minutes were accepted.

TREASURER'S REPORT:

Submitted Treasurer's report, provided by Wayne Chlebamowski dated November 21, 2008. Franklin Dano made a Motion to approve the report. Ron Ezell seconded. The board would like to see a more complete report of the financing of the past Annual Meeting in October 2008.

COMMITTEE REPORTS:

Membership Report:

We were unable to make a completed report because of a personal situation.

Written report is to follow and sent via email.

It was mentioned to talk to Sandra about leaving business cards and or talking to new licensees about joining the association. Add a sentence on the 2009 Renewal Application to see if newsletter to be send to them or email to them.

WEBSITE REPORT & ADMINISTRATOR'S REPORT:

Wayne is a little behind in doing completion of records. He is asked to send a written report to the board via email. Send a letter for a plea to the members for a Legislative Contribution, to be sent along with 2009 renewal Notice. The board suggested to contact I Contact about mass emailing to the members, announcements, newsletter, etc..

GRIEVANCE REPORT:

Nothing to report.

LEGISLATIVE REPORT:

We talked to John Moody about the Assault & Trepass. The board voted to proceed with this issue and plead to members for donations. A Motion was made to fund this by Larry Ratcliff & Jeff Evert seconded. Motion passed.

NEWSLETTER REPORT:

200 Newsletters were printed this last time and all sent out.

EDUCATION REPORT:

December 13 classes to be held in Tucson. May is usually in Flagstaff no specific date set as yet. John will hold his classes in Bullhead City again in March. We thanked Ron Ezell for coming thru with the manual in time for the Annual Conference. Franklin talked about creating a class for new students a more advanced class for ACPS servers. Rules of Civil Procedure is allowed annually. We need a specific direction about how to become an instructor. Franklin made a motion to request (Non Servers) who take the ACPS class prior to licensing to use their continuing education hours if passing the State test within 60 days of test with the Supreme Court approval. Second by John Carpenter. Motion passes.

OLD BUSINESS:

Legislative Checking Account still needs to have John Carpenter added to the signature card at the bank. Jeff Evert is still the only current name listed.

NEW BUISINESS:

The Manual is back for purchasing on the website. We need to get process servers stories to John Moody and any conviction made about trespassing or assault. Bill Barber, Randy

Smith & Patty Chlebanowski attended a Justice Court Judges Meeting and we obtained precinct maps that were passed out.

Motion to adjourn meeting, adjourned at 12: 58 PM.

Submitted by,

Patricia Chlebanowski
Secretary