

APSA

ARIZONA PROCESS SERVERS ASSOCIATION

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Board Meeting Minutes FEBRUARY 7, 2009

THOSE IN ATTENDANCE:

Jeff Evert, Patty Chlebanowski, Randy L. Smith, Jenna Jones, Ron Ezell, John Carpenter, Larry Ratcliff & Member: Bill Barber.

PRESIDENTS REPORT:

Randy had nothing to address except he had a conversation with Sandra at Superior Court and she wanted us to remind everybody about the 30 days to report your change of address. Someone had made a complaint to Sandra about our educational classes. Patty will address that in her report (she was aware of it).

VICE PRESIDENT'S REPORT:

Jeff Evert was invited to the Constable Meeting but was unable to attend. He was able to sit thru a Process Servers Reprimand hearing. He was concerned of how the process was handled. He was going to write a Letter to the Presiding Judge to the format. We also were going to talk to Nancy Sweatnam about the process. Jeff will handle that. No hotels for Conference picked as yet.

SECRETARY'S REPORT:

William Ross had complained to the court about taking classes prior to be licensed why he doesn't credit for those hours. Sandra also stated that Nancy Sweatnam at Supreme Court needs to sign off on all continuing education hours prior to the renewal process application being turned into their office.

Motion made to approve the minutes by John Carpenter and seconded by Larry Ratcliff. Motion passed.

TREASURER'S REPORT:

John Carpenter stated all bills are paid and are current.

A written Trial Balance was prepared By Wayne Chlebanowski as of December 31, 2008 and presented for review. In the checking account currently \$26,910.01 and Legislative Account \$7,558.80 & Money Market Account \$52,666.63.

A Motion was made by Larry Ratcliff to approve the Treasurer's report, seconded by Jenna Jones. Motion passed.

COMMITTEE REPORTS:

Membership Report:

A written report was presented by Wayne Chlebanowski. There are currently 302 total members in the database (18 Associate Members). 214 members expired in December 2008 (14 Associate Members)

We currently have 88 members that have renewed through December 2009 (4 Associate Members).

WEBSITE REPORT & ADMINISTRATOR'S REPORT:

The website is still not rolling numerous names when you insert and search by City. Talk to Bob Musser again. No other website information to add. Changes are made as they come along.

GRIEVANCE REPORT:

Jeff Evert had no grievances reported.

JUSTICE COURT LIASON CHAIRPERSON REPORT:

Bill Barber introduced himself and gave us a report about this position. This committee was started awhile ago to address the issues and problems within the Justice Courts. The original Committee was Randy Smith, Efrain Sotelo, Patty Chlebanowski and himself. Bill Barber after making numerous phone calls and not being successful wrote a letter to the Board of Supervisor a meeting was made about 16 months ago. Terry Stewart arranged for the meeting. Patty & I also were able to attend the Judge's Bench meeting and I was allowed to speak about our problems & concerns. He learned thru this process that there is no Clerk of the Court at Justice Courts. We mentioned that the administrative assistant were unwilling to work with the couriers when they have a problem in some courts. The Judge's suggested we talk to the court managers. Patty & I also attended the Court Managers meeting and were able to speak to them. We were then given a list of each of the court manager's names and phone numbers. We were not to distribute them to all process servers just amongst the board. Bill suggested we put in some information in the newsletter of the meeting and send the court manager's a copy. He also stated that per statute he has learned thru all this process that a Writ needs to be signed by a Judge. We were to add bill as a contact person in the newsletter for the membership to bring situations or problems to him.

LEGISLATIVE REPORT:

John Moody stated nothing moving quickly. The House & Senate are all worried about the budget. Trespass & Assault bill possibly being re looked at. Have him

look up and follow thru on SB1460, Section 28-1605 rules & statutes. John Moody was to be sent this to follow up on this

NEWSLETTER REPORT:

Report given by Patty Chlebanowski. I was asked to write a help letter to the members about Complaints filed against them thru the court. So we could better learn about the process.

EDUCATION REPORT:

We currently have the Bullhead City class scheduled for March 23 and Tamara Nieto has agreed to teach one in June.

OLD BUSINESS:

The only old business was to still get Jeff Evert & John Carpenter to the bank to both get signature on the Legislative Account. Jeff Evert is the only person still able to sign checks.

NEW BUISINESS:

It was mentioned to have Randy Smith the president of the association be the Public Information Officer to be the spokesperson for when calls are made to talk to the association directly relating to our industry.

Our next board meeting will be on May 16 in Globe area.

Meeting adjourned at 11: 05 AM.

Submitted by,

Patricia Chlebanowski
Secretary